

**U.S. IOOS Advisory Committee
Administrative Virtual Meeting
April 7, 2020
1:30 - 3:30 PM ET**

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1. ***Meeting Welcome and Roll Call*** (Krisa Arzayus)
 - Staff changes: Marnie Brown departure

2. ***Checking in: How is everyone doing?*** (Scott Rayder)

3. ***Announcements*** (Scott Rayder)
 - FAC Vice Chair
 - Status of letters to NOAA and IOOC

4. ***Review draft Recommendations and Actions from Feb Public Meeting*** (Becca Derex and Nick Rome)

5. ***Review Tentative Summer Calendar*** (Krisa Arzayus)

6. ***Public Meeting Agenda (August 4-6) Development*** (Scott Rayder)
 - Review proposed skeleton agenda
 - Contingency Plans

7. ***Meeting wrap-up, Q&A*** (Krisa Arzayus)