IOOS AC
Self-Assessment

Options for Process

1. Online Survey and/or

2. Facilitated discussion

Who to participate?

1. Current members

2. Select past members

Avoid pitfalls:

1. Make sure survey has clear purpose

2. Should not be overly long, complex or vague

3. Do not ignore or manipulate feedback

4. Make sure results are shared, discussed & actioned

Member Questionnaire

1. Use questions that draw meaningful feedback

2. Focus on critical aspects of the AC

3. Compile results

4. Develop recommendations to PO

Possible Assessment Topics

1. Composition, diversity, and skills
2. Committee independence
3. Member awareness of mission/purpose of IOOS Enterprise & components
4. Adequacy of training/orientation
5. Quality of meeting discussions
6. Committee responsibilities
7. How information gets to the AC
8. Committee member engagement
9. SWOT analysis of AC

Next Steps

- Develop survey *(April 15)*

- AC members fill out survey *(April 15 – May 1)*

- Compile results *(May 15)*

- Facilitated discussion at June meeting to develop recommendations *(June x)*